



Designation	Business Intelligence Applications Analyst
Member of	Business Intelligence Unit
Reports to	Business Intelligence Manager
Supervises	N/A
Job location	Head Office

Preamble:

As a member of Equity Bank, your number one focus, over and beyond your assigned duties, will be to support all business activities and initiatives that will further the achievement of bank's business objectives.

Role Profile:

The holder of the position will facilitate strategy formulation and execution by providing timely management information to end-users.

Duties and Key Result Areas:

- Requirements gathering, system testing, system deployment/improvements tracking to current BI/MIS and other business applications to improve management output
- Automate manual/repetitive tasks by developing user focused in-house applications or following up with third party service providers. Applications developed must include reporting functionality to support operational reporting of the units using the application.
- Develop timely automated and accurate daily, weekly, monthly, quarterly, Annual and any ad hoc reports of all bank operations to facilitate decision making.
- Evaluate and define how to improve and streamline processes regarding data flow and data quality to improve data accuracy, viability and value.
- **Design, develop and monitor Revenue Assurance reports while championing changes to plug leaks or potential leaks**
- Occasionally provide report reading and application training to bank training and occasionally end user staff.
- Provide secondary support to the BI Data analyst in doing excel/power point reports in areas like
 - Staff and business units performance monitoring
 - Revenue Assurance

Required Knowledge, Skills & Abilities:

- Proficient at modular Application design and development.
- Ability to capture business, technical and operational requirements from different levels of management across multiple business units and create / communicate business intelligence specifications.
- Good understanding of (web) applications and languages like HTML, JavaScript, Java, PHP and some common applications like Sugar CRM, Joomla, Wordpress etc.
- Proficient with SQL (Oracle, MS SQL, MYSQL), Good experience with database and data analysis technology.
- Good use of Microsoft office suite for report and manual writing
- Ability to work creatively and analytically utilizing strong problem solving skills

Desired Knowledge, Skills & Abilities:

- Ability to quickly understand business process and operations in a banking environment

Education and Qualifications

- A degree in Information Technology, Statistics or related field
- At least 3 years BI and or Application development work experience in a busy commercial environment.
- **GOOD NUMERACY LEVELS IS A MUST**

Working Relationships:

The Job holder will have day to day working relationship with Executive and Departmental management.

APPLICATION PROCEDURE

Bring your application **not later than 28th Mar 2014** addressed to the HR Manager to security desk Equity Bank Head office, 1st floor at Plot 390 Katwe (<http://goo.gl/maps/bfe3G>): with the following.

1. Cover letter
 - a. Indicating why you are the best person for this job
 - b. Current remuneration and your expected remuneration
 - c. Your scores in Mathematics (i.e. O level, A level and Tertiary)
 - d. Phone and email contact
2. Updated CV
3. Photocopies of you academic and professional qualifications.

You may send an email including your cover letter and CV **only** with the subject "BI Application Analyst Vacancy" to JobsInternal@equitybank.co.ug. **DO NOT ATTACH SCANNED DOCUMENTS.**