VACANCY

The African Virtual University is an equal opportunity employer.

The successful candidate will be appointed on an initial contract of four months.

Application must include detailed curriculum vitae with a telephone number, email, residential address, names and contact addresses of three professional references.

This should be sent to Ms Catherine Wangeci at cwangeci@avu.org with a copy to bdiallo@avu.org.

The closing date for this application is **September 25th, 2009.**

TERMS OF REFERENCE

A CONSULTANCY TO COORDINATE THE DEVELOPMENT AND IMPLEMENTATION OF THE AVU OER PORTAL

1.0.   INTRODUCTION

The African Virtual University (AVU) located in Nairobi Kenya is an educational network established in 1997 by an international development agency to serve the countries of sub-Saharan Africa. The AVU works with African institutions of higher education to increase access to higher and continued education and training in Africa by leveraging the potential and benefits of Open, Distance and e-Learning (ODeL). In this schema, the AVU collaborates with, and supports African higher education institutions in enhancing their capacities to utilize Open, Distance and e-Learning methodologies so as to effectively increase access to their own developed demand-driven graduate and undergraduate programs in disciplines critical for Africa's socio-economic development.

One such initiatives is the African Development Bank (AfDB) funded project whose overall objective is to strengthen the capacity of the African Virtual University (AVU) and a network of institutions coordinated by the AVU to deliver and manage quality ICT assisted education and training opportunities in selected African countries. The project has the following four components: (i) *Establishment of ODeL Centres and Connectivity Provision at AVU Partner Institutions*; (ii) *Teacher Training and Development Program*; (iii) *Mainstreaming Gender Issues into AVU Operations*; and (iv) *Project Management*. The AfDB funds the implementation of this project in ten African countries namely: Senegal, Ethiopia, Kenya, Madagascar, Mozambique, Somalia, Tanzania, Uganda, Zambia and Zimbabwe.

One of the activities pending in the teacher education program component is the development and implementation of an OER Portal that will host the online interactive repository for the 73 modules developed in the process. It is of paramount importance that the AVU builds an online interactive

repository to support the AVU OER strategy in line with its current business plan. The portal will contribute to increase the number of Africans that will use, contextualize, share and disseminate the existing and future academic contents of the AVU.

To this effect, the AVU requires a qualified person to coordinate the process of developing and implementing the OER Portal.

2.0. SCOPE OF WORK FOR THE CONSULTANT
- Supervise the development of the OER Portal for Teacher Education Online Interactive Modules
- Design and develop an implementation strategy of the Portal.
- Coordinate the recruitment of required consultants
- Supervise the ICT related tasks of building the Portal
- Design a Sustainability Plan of the OER Portal
- Design an online training strategy for the Interactive Teacher Education Modules
- Supervise the implementation of the Portal
- Coordinate the face-to-face and online training related to the use of the Interactive Teacher Education Modules
- Ensure that the OER Portal, the AVU Virtual Campus and Moodle are well integrated in a reviewed AVU Website
- Ensure that the above activities are in line with the AVU Business Plan 2009-2011.
- Execute any other task that may be requested by the AfDB Project Manger of the AVU Rector.

3.0. DELIVERABLES AND EXPECTED OUTCOMES

- An OER Portal hosting the Teacher Education Online Interactive Modules developed and implemented in line with the AVU Business Plan 2009-2011
- Recruit consultants for the development and implementation of the portal
- Trained AVU staff and other users on the portal
- The OER Portal, the Virtual Campus and Moodle and integrated in a reviewed AVU Website
- A sustainability of the OER Portal submitted and approuved

4.0. QUALIFICATIONS OF THE CONSULTANT
- A minimum of Masters Degree in Information Technology, Business Study or Education Administration.
- At least 8 years experience in managing projects in international organizations.
- Experience in successfully completing similar assignments
- Excellent knowledge of ICT applications, ITC skills and web development
- Knowledge of AVU corporate strategy is an added advantage.
- knowledge of Higher education in Africa is an asset
- Bilingualism (English French) is an asset

5.0. MODALITIES OF WORK AND TIMELINES
The consultant will dedicate 8hours a day, for 4 months.

6.0. REPORTING
The Consultant will report to the AVU Rector.

7.0. PAYMENT SCHEDULES
The Consultant will be paid a monthly fee of $5000